**Proposal for a temporary relaxation of apprenticeship rules in response to the Covid-19 health and economic crisis**

**Context**

The Covid-19 health crisis has caused an economic crisis that will require imagination, flexibility, and resourcefulness to overcome.

The government has a number of initiatives designed to help support people including:

* the Furlough Scheme for workers who are not currently needed; and
* the Kickstarter Scheme for young people at risk of long-term unemployment.

Reskilling is vital for furloughed workers to gain the skills that the future economy will need. Upskilling is necessary for young people on the Kickstarter Scheme to gain skills that will help them secure paid work once their 6-month funded placement finishes.

Unfortunately, neither Furlough nor Kickstarter work with Apprenticeship Levy Funding. This is a lost opportunity that could be remedied with a simple temporary policy adjustment.

**Temporary Relaxation of the Minimum Course Duration of Levy-Funded Training**

We propose that, in response to Covid-19, and for a temporary period, that Levy funds should be able to be spent on courses that are shorter than 12 months.

It is proposed that these courses are:

* Funded through an organisation’s Apprenticeship Levy;
* A subset of existing Apprenticeship Standards;
* Paid at the existing rate for that Apprenticeship Standard but reduced to reflect the percentage of the Standard that is being delivered on the reduced length course;
* Available to furloughed workers and Kickstarter Participants as well as existing and new staff;
* Accredited through existing EPAOs;
* Able to be used as part credit towards a full apprenticeship if the learner goes on to complete the rest of the Standard.

**Example**

An organisation chooses to train 20 staff in Data Analytics preparing them for a return to a different type of work after furlough ends. They want to do a 3 month course. The Data Analytics Apprenticeship is 24 months. The training provider delivers 1/8 of the Apprenticeship Standard in that 3 months carefully curating appropriate content in consultation with the employer. For example they might teach:

* performing database queries across multiple tables to extract data for analysis;
* performing routine statistical analyses and ad-hoc queries;
* using a range of analytical techniques such as data mining, time series forecasting and modelling techniques to identify and predict trends and patterns in data;
* the data life cycle;
* the different types of data, including open and public data, administrative data, and research data.

The course is funded at 1/8th of the £15,000 price band minus the EPA cost. (15,000 X 0.8)/8 = £1,500. This is paid for out of the employer’s Levy pot in the usual monthly way.

**Advantages**

* Meets the need for short-focussed vocational training in response to the Covid-crisis;
* Enables Levy funds to be used for Kickstarter participants and more flexibly for furloughed workers enabling these key groups to access vital training;
* Ensures that Levy funds can continue to be deployed at this vital time to meet employer’s rapidly changing training needs.

**Background – the BSA**

The proposal has been produced by members of the Business Services Association’s (BSA) Apprenticeships, Skills and Training Group. The group consists of those members of the BSA who are interested in the provision and delivery of apprenticeships, skills and training from both a provider and employer perspective.

A list of the BSA’s members is included as an Annex below. The group includes large and small employers as well as training providers and is therefore well positioned to offer unique insights and proposals such as the one included in this paper.

The BSA is the industry body for all those delivering service and infrastructure projects across the private and public sectors.

The business services sector employs over 10% of the workforce and contributes 9.3% of all economic output, supporting every region and community as a driver of economic growth and productivity. 70% of such services are delivered business-to-business, underlying the vital importance the sector makes to the day to day running UK plc.

BSA members have been playing a vital role in keeping the economy going, delivering services and projects, throughout the Covid-19 crisis. Now, our sector has a crucial role to play in rebuilding Britain’s economy and supporting Britain’s workforce.

**Annex 1. – BSA Members July 2020**

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| 3C3 Ltd  3SC  Accenture  AECOM  Amey Plc  Aramark  Atkins  Atos  Baachu  Balfour Beatty Plc  BAE Systems  Barclays Corporate  Bellrock Ltd  Bevan Brittan LLP  Bouygues Energies and Services  Bright Network  Browne Jacobson LLP  BT Group Plc  Capita Plc  Catch 22  CBRE Ltd  CGI  CH & Co Group  Chillblast  Clyde & Co LLP  CMS Cameron McKenna Nabarro Olswang LLP  Community Models  Compass Group Plc  Connect Assist  Corndel Ltd  CSG  Deloitte  DWF LLP  Elior UK Ltd  ENGIE UK & Ireland  Eric Wright FM  Fujitsu UK  G3 Systems Ltd  G4S Plc  GoodPeople  Grant Thornton UK LLP  Hinduja Global Solutions  HP | IBM  Incentive FM  Ingeus  Interserve  ISS UK Ltd  KBR  KPMG  Kier Group Plc  Maximus UK Ltd  Mears Group  Mitie  MTC  NatWest  NCG  OCS Group UK Ltd  P3  Pinsent Masons LLP  Polar Insight  Purpose Led Performance  PricewaterhouseCoopers UK  Robertson FM  Salisbury Group  Seetec Group Ltd  Serco Group Plc  Sharpe Pritchard LLP  Shaw Trust  Sodexo Ltd  Sopra Steria Ltd  Space Solutions  Spend Network  Strictly Education  TerraQuest Solutions Ltd  The Gap Partnership  The Grichan Partnership  The Palladium Group  The Sustainability Group  Trowers & Hamlins LLP  Veolia  VINCI Facilities  VPS Group  Wand Consulting  Wates Group  Willmott Dixon |